

PANACA FIRE PROTECTION DISTRICT

April 19, 2010
Commission Chambers
Lincoln County Courthouse
181 Main Street
Pioche, Nevada

Trustees

Paul Mathews, Chair
Bill Lloyd, Vice Chair
Tommy Rowe
Ronda Hornbeck
Ed Higbee

#1-CALL TO ORDER/ROLL CALL

The Board met in regular session with Chairman Paul Mathews calling the meeting to order at 10:00. Clerk Lisa Lloyd called the roll with Trustees Tommy Rowe, Ronda Hornbeck, Paul Mathews, Ed Higbee and Bill Lloyd being present. There is a quorum and the agenda was posted on 4-13-10 to comply with the open meeting law. Fire Chief Kerry Lee is present.

#2-MINUTES

Ed made a motion to approve the 3-15-10 and 4-8-10 minutes; seconded by Bill. All voted in favor.

#3-DEPARTMENT REPORT

Kerry reported the EMT course has started. 12 people have enrolled. The brush engine has been painted and will be received within the next couple of weeks. Firefighter I practicals will be done in May. There is some discussion about Harry's use of the district vehicle. Tommy heard that Harry had driven the vehicle to Caliente Clinic and his wife rode along with him. The Board agreed that a policy is needed to govern use of the vehicle. As long as Harry is working as a volunteer there is no need to log his time. Kerry and Bill agreed that a work log for Harry should be turned in to the Fire Chief, and if the Board would like to review it from time to time they can. Volunteers use the vehicle often to go pick up parts and travel to Ely for testing. Kerry will look into Harry using the vehicle to go to the clinic.

#4- VOUCHERS

Ronda made a motion to approve the vouchers; seconded by Ed. All voted in favor.

#5-HIRING OF SECRETARY

Kerry doesn't have time to complete all of the billing and the State's requirements. This results in a need for a secretary. Other districts pay approximately \$200 per month. There is some discussion about hiring Harry as the secretary. The volunteers are already heavily burdened; how much more can they be asked to do on a volunteer basis? Bill said the more you put on the volunteers, the more likely you are to start losing them. This will most likely be a temporary employee; Kerry hopes no more than 3 months. Once Harry goes back to work this position can be eliminated. If Harry doesn't go back to work, then this would need to be a permanent position. There is some discussion about the need to set up an hourly rate. Kerry disagreed. **Bill made a motion to authorize Kerry to hire a fire district secretary and pay \$200 per month; seconded by Ed. All voted in favor.**

#6- PUBLIC COMMENT

Paul called for public comment. None is offered.

#7- ADJOURN

There being no further business for the Board to attend to, **Ed made a motion to adjourn at 10:21; seconded by Ronda. All voted in favor.**

Attest: _____ Approve: _____