

PROCEEDINGS OF THE BOARD OF PANACA FIRE DISTRICT TRUSTEES,
IN AND FOR THE COUNTY OF LINCOLN, STATE OF NEVADA

May 18, 2009

#1-CALL TO ORDER/ROLL CALL

The Board met in regular session with Chairman Paul Mathews calling the meeting to order at 10:09. Clerk Lisa Lloyd called the roll with Trustees Tommy Rowe, Ronda Hornbeck, Paul Mathews, Ed Higbee and Bill Lloyd being present. There is a quorum and the agenda was posted on 5-12-09 to comply with the open meeting law. Harry Birkmier and Fire Chief Kerry Lee are present.

#2-MINUTES

Ronda made a motion to approve the April 20th minutes; seconded by Bill. All voted in favor.

#3-DEPARTMENT REPORT

Harry Birkmier advised that they've completed the wildland fire class; practicals and testing have been completed. All participants passed and BLM will issue certificates. Annual operating plan from BLM for 2009 has been received. Harry will contact BLM and ask questions about the operating agreement as he believes it should say private land.

#4- VOUCHERS

Tommy made a motion to approve the vouchers; seconded by Ronda. All voted in favor. Ronda asked that Harry keep a separate record of how the BLM monies are spent in relation to Harry's salary. Kerry advised that the income last year was well over what was paid in salary. Harry has requested a separate fund to track the BLM funds. Ronda cited that Harry needs to track it himself and at this point, if the money ran out, there would be no way to track that. Harry advised that he will get started on this right away.

#5-PURCHASE OF TRAINING FOODSTUFFS

Harry advised that he would like to provide coffee/donuts for the first responders that come on Saturday mornings. Harry is requesting approval for every class held, not just one time. Kerry advised that they take donations from those that attend the class. To date, Harry's been purchasing food out of his pocket. Kerry stated that if there is ever an intent to supply lunch it will be brought before the Board for pre-approval. At the end of July there will be a graduation; this might involve a luncheon but the Board will be made aware of it prior to its taking place. **Ronda made a motion to approve the purchase of foodstuffs for training, not to exceed \$30 per training day; seconded by Tommy. All voted in favor.**

#6-NOTICE OF INTENT TO FILE APPLICATION

Tommy made a motion to approve the Notice of Intent to File Application with USDA for financing to purchase two fire trucks; seconded by Ed. All voted in favor.

#7-MEDIUM-TERM OBLIGATION

Tommy made a motion to approve the Notice of Intention to Authorize a Medium-Term Obligation; seconded by Ed. All voted in favor.

#8- PUBLIC COMMENT

There is no public comment.

#9- ADJOURN

There being no further business for the Board to attend to, Paul adjourned the meeting at 10:27.

Attest: _____ Approve: _____