



## LINCOLN COUNTY FIRE PROTECTION DISTRICT

April 6, 2015  
Commission Chambers  
Lincoln County Courthouse  
181 Main Street  
Pioche, Nevada

### Trustees

Paul Mathews  
Kevin Phillips  
Adam Katschke  
Paul Donohue  
Varlin Higbee

### **#1-CALL TO ORDER/ROLL CALL**

Kevin called the meeting to order at 10:20 a.m.

PRESENT: PAUL MATHEWS  
PAUL DONOHUE  
KEVIN PHILLIPS  
VARLIN HIGBEE

ABSENT: ADAM KATSCHKE

LISA LLOYD, Clerk  
RICK STEVER, Fire Chief

There is a quorum and the agenda was posted on 3-31-15 to comply with the open meeting law.

### **#2-PUBLIC COMMENT**

Kevin called for public comment. None offered.

### **#3-MINUTES**

**Paul D. made a motion to approve the minutes; seconded by Paul M. All voted in favor.**

### **#4-FIRE CHIEF UPDATE**

Rick reported that on May 1<sup>st</sup> at 11:30 the new State Forester of NDF will be at the camp and he's willing to meet Board members, if so desired. Rick will start making rounds to visit with those living in the outlying areas with regards to fuel reductions and wildfire awareness.

### **#5-VOUCHERS**

**Paul M. made a motion to approve the vouchers; seconded by Paul D. All voted in favor.**

### **#6-EQUIPMENT DISPOSAL**

There are two old trucks that sit outside the building at Eagle Valley and Rick would like to get rid of them. They are titled under Eagle Valley Fire Department. The Assistant DA has advised Rick that he can sign the titles and dispose of them if the Board so approves. These trucks are of no use and do not operate. There is one truck that Rick has here in town that runs but the pump doesn't work. The citizens of EV raised funds and purchased this truck. Rick isn't certain how to dispose of it as it belongs to the EV residents. Rick suggested going door to door to see what the residents would like to do with this truck. There will be a vehicle auction at the end of the month; LCSO and Road Department are selling vehicles at this sale. The Board suggested that Rick include these old trucks in the sale. Rick will pass flyers out with regards to the truck that is owned by the EV residents. **Paul M. made a motion to sell the trucks at the vehicle auction (not including the one that belongs to the EV residents); seconded by Paul D. All voted in favor.**

### **#7-FULL TIME ADMINISTRATOR**

The district has grown and developed to the point that it takes a good deal of Rick's time. There are a great many meetings that Rick can't attend since he is both the Fire Chief and the Emergency Management Coordinator (EMC). Rick feels LCFD has the money for a full time administrator. There are issues developing with the state on the Emergency Management side; if the Board still wants to tie the two positions together, the majority of the pay should be covered by the Fire District since the majority of the time is spent working on fire district issues. Paul D. commented that it would be more beneficial to separate LCFD administrator from EMC. EMC was part time in the past and it will have to be discussed by the Board to see whether or not it should stay that way. Paul D. suggested that Rick stay full time with LCFD. Rick said that LCFD is at the point now where it needs more of his time and attention. Paul D. advised that a job description for both of these positions is

needed. Rick outlined the duties of the EMC, which include any and all types of disasters and being on call 24 hours a day, 7 days a week. It was suggested that a part time individual be hired to handle EM and Rick would continue to oversee both LCFD and EM. If this was coordinated with the Sheriff's office, would the Sheriff's office take the initial response then coordinate with EM? Rick responded that the Sheriff's office responds to incidents in a different capacity. Rick suggested that some of the deputies can become trained to handle EM incidents. In all other counties, there are two people in the EM office. The state is now requiring 11 online classes in order to get EM funding. Paul D. reiterated that job descriptions are the only way for the Board to determine whether or not the positions are part time or full time. Rick will provide the Board with these descriptions. Kevin advised that a workshop is needed to discuss these issues. Kerry responded that if a workshop is going to be held it needs to be soon so budgets can be included. The workshop will be held on April 20 after the regular Commission meeting.

**#8-QUICK RESPONSE VEHICLE**

This item concerns the purchase of a truck that will be used as a quick response vehicle. The cost is approximately \$48,000. Rick has been encouraged to assist Alamo when they get out of their fire district. Rick would like to put together a quick response vehicle to be used on Hwy. 318 and Hwy. 93. Pahrnagat Valley Fire is willing to house the vehicle. The kids in the high school shop class periodically go through the fire equipment to check breaks, oil, batteries, etc. This truck would be well maintained and cared for. This truck will be a 5500 Dodge and Rick will only be ordering the cab and the chassis. He will then have a box installed. Sheriff Kerry Lee commented that he is glad to hear this; if anyone in the County needs equipment like this it's Alamo. They respond to more accidents than anyone. Kerry cautioned the Board that they might be able to purchase two used vehicles for the same price; one would be installed in Alamo and one would be installed in Hiko. Rick has looked for used with these specifications; he hasn't been able to find anything. \$48,000 is for the cab and chassis only. Tanks and reels will cost more. The total cost of the unit will be approximately \$170-180,000 to completely outfit with pump and tank. Rick has looked for used trucks with no luck. Paul M. advised he'd feel more comfortable with a price for the whole package, the whole unit, not just the truck. Rick stated that at this point it isn't possible to give a price for the whole unit. The tank unit was about \$37,000-38,000. It takes 18 weeks to get the truck delivered through state purchasing. Rick doesn't know what the utility box prices are. Rick can attempt to get prices for the Board. **Paul D. made a motion to approve the purchase of the truck; seconded by Paul M. All voted in favor.**

**#9-PUBLIC COMMENT**

Kevin called for public comment. None offered.

**#10-ADJOURN**

There being no further business for the Board to attend, Kevin adjourned the meeting at 11:01 a.m.

Attest: \_\_\_\_\_ Approve: \_\_\_\_\_