



LINCOLN COUNTY BOARD OF COMMISSIONERS

January 5, 2015
Commission Chambers
Lincoln County Courthouse
181 Main Street
Pioche, Nevada

Commissioners

Paul Mathews
Kevin Phillips, Chair
Adam Katschke, Vice Chair
Paul Donohue
Ed Higbee

#1-CALL TO ORDER/ROLL CALL/INVOCATION/PLEDGE OF ALLEGIANCE

Ed called the meeting to order at 9:03 a.m. Clerk Lisa Lloyd called the roll.

PRESENT: PAUL DONOHUE
ED HIGBEE
KEVIN PHILLIPS
ADAM KATSCHKE
PAUL MATHEWS

LISA LLOYD, Clerk
DANIEL HOOGE, District Attorney

There is a quorum present and the agenda was posted on 12-30-14. The Invocation was offered by Ed and Adam led the Pledge of Allegiance.

#2-PUBLIC COMMENT

Ed called for public comment. None offered.

#3-REORGANIZATION OF COMMISSION

Adam nominated Kevin as Chair; seconded by Paul M. All voted in favor. Kevin assumed the duties of Chair at this time. **Adam nominated Paul D. as Vice Chair. Paul D. declined. Paul M. nominated Adam as Vice Chair; seconded by Paul D. All voted in favor.** Duties were discussed. NACO duties will be transferred to Kevin and Adam. Paul D. indicated he's fine with maintaining his current duties. The Board agreed that duties can be readdressed at the point in time that the Governor appoints a new Commissioner to fill the vacancy that will be left by Ed. Nellis duties are assigned to Paul D. Finance and Budget will remain with Paul M. and the sub-assignment is Kevin. Emergency Management was assigned to Kevin. Paul M. assumed the responsibilities of Quad State and HCP, alternate will be the new Commissioner. NDOT/ACT was assigned to Paul D. Board of Equalization was previously assigned to Adam and should be included in his duties. Adam assumed responsibility for Planning/Building Department. JCCIAC Alternate was moved to Adam. Regional Transportation Commission was assigned to the new Commissioner. **Adam made a motion to approve the changes; seconded by Paul M. All voted in favor.**

CONSENT AGENDA

- #4 Approve/Deny minutes of the December 15 meeting.
- #5 Approve/Deny original and renewed business licenses according to staff recommendations (an itemized list of business licenses is available for public review in the Building Department prior to the meeting).

Adam made a motion to approve the consent agenda; seconded by Paul M. All voted in favor.

#6-VOUCHERS

Recorder/Auditor Leslie Boucher presented the vouchers and cash balance report. General County has a balance of \$559,602.86 with estimated expenditures being \$203,041.74. General County will have a balance of \$356,561.12. Transportation has a cash balance of \$76,384.24 with estimated expenditures being \$5,907.98. Transportation will have a balance of \$70,476.26. Alamo Town has a balance of \$6,382.07 with estimated expenditures of \$912.38. Alamo Town will have a balance of \$5,469.69. Senior Nutrition has a balance of \$117,573.01 with estimated expenditures being \$14,072.88. Senior Nutrition will have a balance of \$103,500.13. China Springs has a balance of \$1,141.34 with no expenditures. Detention Center has a cash balance of \$605,845.83 with estimated expenditures being \$101,738.65. Detention Center will have a cash

balance of \$504,107.18. Solid Waste has a cash balance of \$42,675.74 with expenditures of \$26,432.52. Solid Waste will have a balance of \$16,243.22. Airport has a balance of \$6,386.41 with estimated expenditures of \$156.28. Airport will have a balance of \$6,230.13. Planning has a balance of \$46,525.14 with estimated expenditures being \$2,992.85. Planning will have a balance of \$43,532.29. Adam advised that Alamo Town is already running in the red and will continue to do so for the remainder of the year. What is the best way to address that? Much of Alamo's budget goes to park maintenance and utilities. Alamo is already at maximum tax rate. When this issue is presented to the Town Board there isn't a great deal of interest. Treasurer Shawn Frehner advised that they aren't at maximum tax rate, but each year it is raised to the ceiling for that year. Paul M. advised that Alamo, of all the towns, has the most parks and capital improvements that require maintenance. A secretary and storage unit are being paid for; there are a couple of expenses that are out of the ordinary. Adam and Paul M. will work on this and give direction to Leslie. **Adam made a motion to approve the vouchers as presented with the exception of the Mountain Merc, MV Pharmacy, and LC Telephone vouchers; seconded by Ed. All voted in favor. Adam made a motion to approve the Mountain Merc vouchers; seconded by Ed. Kevin disclosed he is part owner of Mountain Merc and abstained from the vote. Motion carried. Ed made a motion to approve the MV Pharmacy vouchers; seconded by Paul M. Adam disclosed he is owner of the pharmacy; he abstained. Motion carried. Adam made a motion to approve the LCTS vouchers; seconded by Paul M. Paul D. abstained as he is an employee of LCTS. Motion carried.**

#7-OFFICER/DEPARTMENT HEAD REPORTS

ASSESSOR Mark Holt commented that he is excited to be here and he is preparing for Board of Equalization. **DISTRICT ATTORNEY** Daniel Hooge spoke with Elaine Zimmerman regarding Item 18. Daniel advised that Items 22-24 are off the agenda as details still need to be worked out. **EMERGENCY MANAGEMENT COORDINATOR** Rick Stever advised that the County Emergency Operations plan needs to be updated. The current plan is in a read only format and he's in the process of getting estimates from consultants concerning update costs. **TREASURER** Shawn Frehner presented the monthly report, showing receipts and reconciliation, as well as the fund balance report. Landfill bills were mailed this past week. **LC HEALTH OFFICER** Jean Lucht advised that she's getting her phone tree back together as she needs to phone people periodically to check for outbreaks. Jean will help Rick with the action plan.

#8-HIGHWAY COMMISSION

This item was handled under separate agenda.

#9-LINCOLN COUNTY FIRE DISTRICT

This item was covered under separate agenda.

#10-AUDITOR DESIGNATION

Adam made a motion to approve the appointment of Daniel McArthur as the Independent Auditor for FY 2014-2015; seconded by Ed. Paul D. asked when the last time was that the County did an RFQ. We've had issues with the Town Boards that we can't seem to get fixed. Paul D. asked if the Town Boards can ask for someone different. Kevin asked what the issue is relative to Dan. Paul D. responded that the Town Board asked Dan to explain where and why they're overspent; the fixes don't address or solve the issues. Paul D. wasn't certain if it is Dan's fault or where the fault lay. Daniel advised that the Town Boards are advisory boards; they work at the discretion of the Commission. If the County appoints Dan McArthur the Towns have to use him (unless the Board appoints a different firm to work specifically with certain boards). Paul D. feels Dan does a good job as an auditor but commented there is definitely a problem. Paul D. suggested that the Board might need to have the Pioche Town Board get with someone who can analyze their budgets and prepare for audit. Phyllis Robistow advised that they met with Dan McArthur and explained corrections that needed to be made to PPU's budget. Dan took copious notes and Pioche Town believed that everything was all right. Then the year end report was made. Dan is going to meet with Pioche Town in the near future. Pioche Town doesn't know exactly what is wrong now. Paul D. suggested that the Board work with Pioche Town to acquire an accountant. Phyllis responded that PT has asked Dan to come back to them with the results of the audit prior to presenting it to the Board. PT hasn't seen a copy of the audit to date. The Board will continue to work towards resolution, whether it be to hire an outside accountant or something else. Ed Wright asked if Recorder/Auditor

Leslie Boucher doesn't review the budget as well. Doesn't she help with Pioche Town as well? **All voted in favor.**

#11-REAPPOINTMENT

Paul M. made a motion to reappoint Shain Manuele, Gary Elmer, and Pete Peterson to the Panaca Town Board; seconded by Ed. All voted in favor.

#12-TAX STRIKE

Paul M. made a motion to approve the tax strike for Wilkin Mining & Trucking, APN 009-011-08, -\$73,881 assessed value by state (due to State Department of Taxation appraisal depreciation error on mining improvements); seconded by Adam. Paul D. disclosed he's related to Dennis and Amy Sonnenberg; he abstained. Motion carried.

#13-MANUFACTURED HOUSING INSPECTIONS

Paul M. made a motion to approve the letter of request to the State of Nevada, Manufactured Housing Division (MHD), authorizing the LC Planning and Building Department to conduct inspections per NRS 461.260, 489.28(1), and NAC 489.180(3); seconded by Ed. All voted in favor.

#14-BUDGET AUGMENTATION

Paul M. made a motion to approve the Notice of Intention to Act on a Resolution to Augment Budget for FY 2014-2015 (LC Airport Fund \$12,034 – transfer from General County \$1,365 and revenues in excess of those budgeted \$10,669; Federal in Lieu Tax Special Revenue Fund \$213,439 – beginning fund balance larger than anticipated) and to set the public hearing for January 20, 2015 at 9:30 and 10:00 a.m.; seconded by Ed. All voted in favor.

#15-BUDGET TRANSFERS

Ed made a motion to approve budget transfers (Ambulance Fund to Ambulance Capital Projects Fund, \$89,008; Thompson Opera House Fund to Property Management Fund, \$286; Federal In Lieu to Solid Waste Fund, \$40,000; Federal In Lieu to Planning Department Fund, \$76,700; General County Fund to China Springs, \$8,000); seconded by Adam. All voted in favor.

#16-NATIONAL RADON MONTH

Paul M. made a motion to approve the proclamation declaring January National Radon Month in Lincoln County; seconded by Ed. All voted in favor.

#17-LC HAZARD MITIGATION PLAN

Paul M. made a motion to sign the LC Hazard Mitigation Plan update award in the amount of \$14,475 (County match is \$4,825); seconded by Adam. All voted in favor.

#18-INDIGENT PAYMENT

This item concerns an appeal to the Board based on the decision of the Human Services Director to deny eligibility for assistance from the Fund for Hospital Care to Indigent Persons (NRS 428.136) for two residents in long term care at Grover C. Dils Medical Center. This item was tabled.

#19-VEHICLE SALE

Sheriff Kerry Lee advised that they need to get a list together so all of the sales can be held at the same time. **Adam made a motion to approve the sale of County vehicles that have exceeded their life expectancy or are uneconomically repairable; seconded by Ed. All voted in favor.**

#20-LC PERSONNEL POLICY

This item concerns a proposal to the LC Personnel Policy regarding the purchase of food items. Adam would like to see the policy changed to allow the purchase of food and includes a limit on how much can be spent. Cory Lytle asked that the change also include things like paper plates, plastic utensils, paper cups, etc. Adam will work on this item and bring it back at a future meeting. No action was taken.

#21-THOMPSON OPERA HOUSE

Ed Wright advised that the Pioche Chamber of Commerce has had several events wherein funds were gained. The money was used to improve the sound system at the Thompson Opera House. The Chamber doesn't want to invest the funds in the sound system if it's going to be removed to a different location by the Board. The Chamber has more plans to continue improving the sound system and acoustics in the Thompson. The building belongs to LC. Kevin asked if there is a proposal the Chamber wishes to put forward. No. The Chamber simply wants to make sure that they're investing funds in a project that the Board wants to see move forward. The building itself can't be used for some activities as there is no elevator. Cory Lytle advised that there is an existing agreement in place with the Chamber. Cory has spoken with Les Derkovitz concerning individual items. If the Chamber does brick/mortar improvements they will stay with the building. Cory doesn't want to see a LC inventory tag on the Chamber's sound system equipment but it does need to be added to the current insurance policy. Quite a bit is budgeted out of the Property Management Fund for the maintenance of the building. Cory doesn't want to change the lease agreement with the Chamber and he'll work with them on the individual articles that are put in there. Elaine advised that we have agreements in place with SHPO; she cautioned the Chamber to be careful with their improvements so they don't violate those agreements and cause the County to have to pay back the small fortune spent to rehab the building. The Board agreed that they are happy with the improvements and use of the building. Ed advised that the Chamber will make certain that Cory is aware of the things being put in the building. No action was taken on this item.

#22-AGREEMENT BETWEEN LC/TEAMSTERS LOCAL #14 – ROAD WORKERS UNIT

This item was tabled.

#23- AGREEMENT BETWEEN LC/TEAMSTERS LOCAL #14 – DISPATCHERS UNIT

This item was tabled.

#24- AGREEMENT BETWEEN LC/TEAMSTERS LOCAL #14 – CLERICAL UNIT

This item was tabled.

#25-COMMISSIONER RESIGNATION

Paul M. made a motion to accept the resignation of Ed Higbee, County Commissioner District C; seconded by Paul D. All voted in favor.

#26-QUARTERLY JAIL TOUR

This item was tabled.

#27-COMMISSIONER REPORTS

COMMISSIONER PAUL MATHEWS attended the Panaca Town Board meeting a couple of weeks ago; they continue to be concerned about flood issues. **COMMISSIONER KEVIN PHILLIPS** advised there is a NACO meeting on 1-16. There is a road meeting with BLM on 1-14. **COMMISSIONER ED HIGBEE** offered his gratitude for all of the help he's received. There will be an open house on 1-24 for the Pahrnagat National Wildlife Refuge visitor center. **COMMISSION ADAM KATSCHKE** reminded everyone that the yearly elected reports are due. Adam attended Teamster negotiations after the last Commission meeting. There is a conference call this Thursday with Recology. Adam will attend the LEO meeting next week. **COMMISSIONER PAUL DONOHUE** offered his gratitude to Ed for his years of service as a Commissioner.

#28-PUBLIC COMMENT

Kevin called for public comment. Wade Poulsen offered his gratitude to Ed for his service while representing Alamo.

#29-ADJOURN

There being no further business for the Board to attend to, Kevin adjourned the meeting at 11:42 a.m.

Attest: _____ Approve: _____