

PROCEEDINGS OF THE BOARD OF PANACA FIRE DISTRICT TRUSTEES, IN AND FOR THE COUNTY OF
LINCOLN, STATE OF NEVADA

October 15, 2007

#1-CALL TO ORDER/ROLL CALL

The Board met in regular session with Chairwoman Ronda Hornbeck calling the meeting to order at 11:42. Clerk Lisa Lloyd called the roll with Trustees Tommy Rowe, Paul Mathews, Ronda Hornbeck, Wade Poulsen and Bill Lloyd being present. There is a quorum present and the agenda was posted on 10-09-07 to comply with the open meeting law. Harry Birkmier is present for this issue.

CONSENT AGENDA

- #2 Approve/Deny minutes of August 6, 2007 and September 17, 2007.
- #3 Approve/Deny purchase of copy machine for \$500.00 or less.
- #4 Approve/Deny expenditure of \$1,000.00 to repair engine in vehicle transferred from Lincoln County Sheriff's Department.

Tommy made a motion to approve the consent agenda; seconded by Paul. All voted in favor.

#5-VOUCHERS

Harry provided spread sheets for the bills of August and September. Harry advised that a fan hub went out on one of the engines. It cost approximately \$200 to repair. Harry reviewed the new bills and advised that the rest are the standard monthly occurrences. Ronda stated that when this district was started, the regular bills were allowed to just pass through. If there were any bills that were over and above the regular bills, the Board advised Harry that they need to see those. There is no back up for the bills that Harry is presenting and Ronda advised that this causes some confusion for the Board. For the regular bills, a spread sheet will suffice. However, with anything over and above, Ronda wants to see a copy of the bills. Harry advised that from now on, he will include a copy of the bills for the Board. Ronda stated that anything out of the ordinary, Harry could provide copies. There is no requirement for him to copy the run of the mill bills. **Wade made a motion to approve the bills as presented; seconded by Bill. All voted in favor.**

#6-DISTRICT BURN POLICY

John Lovelady advised that originally the discussion centered around a burn ordinance. Harry's request for this agenda was for a policy. There is some confusion as to whether or not Harry had asked for an ordinance or policy. Panaca Fire District is not looking for a county-wide ordinance; only a policy that can apply to the district. Whatever policy is put in place will have to be enforced. DA Greg Barlow stated that policy wouldn't provide for enforcement. The fire district has the right to propose an ordinance to the Commissioners. Greg advised that it is possible to create an ordinance just for Panaca Fire District. Harry stated that enforcement and the setting of burn days are a couple of the items that were originally proposed for the ordinance. PFD is requesting that they be allowed to choose the burn days. Tommy advised that Caliente goes through the state EPA office for allowable burn days. Greg stated that an ordinance can be adopted by the PFD without having to come to the Board for approval. Greg advised that the PFD Board can craft and adopt an ordinance that would just govern the PFD. This would not allow for enforcement if done this way. **Wade made a motion to table this item to the next meeting and bring back a proposed ordinance for review; seconded by Paul. All voted in favor.**

#7-PANACA FIRE DISTRICT CONSTITUTION AND BY-LAWS

Harry reviewed the Panaca Fire/Rescue Constitution and By-Laws as adopted on March 3, 2005 by the Panaca Fire Volunteers before the district was formed. Ronda stated that the Board needs to have copies of all documents prior to meetings. The idea for this item is to create an operating plan for the conducting of business and other items. Wade stated that he would like to read this prior to voting. **Paul made a motion to bring this item back for consideration at the next meeting; seconded by Wade. All voted in favor.** Ronda asked if the setting up of an emergency fund has to be addressed within the by-law. Harry stated that this issue is already addressed within the NRS. Bill stated that Pioche has a separate fund that doesn't go through the fire district; any money earned is kept for themselves. There is no requirement for a secretary/treasurer in the district.

#8-PUBLIC COMMENT

Harry stated that they have a \$10,000 NDF grant for new turnouts. The chili cook-off is October 17 and all proceeds will be donated to the Mangum family. The Honor Guard will present the colors at the HazMat Explo on November 6.

#9-ADJOURN

There being no further business for the Board to attend to, **Wade made a motion adjourn the meeting at 12:14; seconded by Paul. All voted in favor.**

Attest: _____ Approve: _____