

*Lincoln County Building & Safety Department
Habitat Conservation Program*

LAND DISTURBANCE MITIGATION FEE REFUND FORM

Refund Information

Date:

Agency:

Amount of refund (in U.S. Dollars)

Number of acres disturbed associated with this refund:

Reason for request of refund:

Type of Habitat:

Desert Tortoise

Southwestern Willow Flycatcher

Copy of letter of request for refund attached from project developer: Yes No

Copy of permit attached (required): Yes No

Other supporting documentation: Yes No

Agency Approval (Agency input only below this line)

Refund researched and submitted by:

Name:

Position:

Contact Number:

Signature:

Date:

Agency Approval (Agency input only below this line)

Is this refund approved for payment? Yes No

Date request received:

Was all the required documentation submitted? Yes No

Escalation Required: Yes No

If yes provide contact name and record of conversation and/or correspondence:

Administrative Specialist Approval:

Signature:

Date:

Senior Management Analyst Approval

Signature:

Date:

Staff: Please check the following:

Were copies of all supporting documentation provided? (Permit, correspondence, back-up, etc.)

